

**PURPOSE**

It is understood that all policies must conform to the District 14-N Constitution & By-Laws, Multiple District 14 Constitution & By-Laws, and the International Constitution & By-Laws. The purpose of the policy manual is to put in an easily readable and understanding form the pertinent procedure to be followed by the District 14-N Cabinet and the Committees so appointed by the District Governor. It will also outline policy for District Activities and candidates for District Governor.

**AMENDMENT PROCEDURES**

This Manual may be amended from time to time as deemed necessary in the following manner:

A. Any resolution(s) specifically intended to change any portion or portions of the Policy Manual shall be submitted to the Cabinet Secretary at the District Cabinet Meeting. The resolution will be considered and if approved, referred to the Constitution & By-Laws and the Policy Committee at the Cabinet Meeting. After their review, it will be voted on at the next regular scheduled District Cabinet Meeting.

B. The Constitution & By-Laws and Policy Committee may make changes throughout this Policy Manual without vote consent, when necessary to conform to Multiple District 14 (PA. State) Constitution and/or Lions International Constitution & By-Laws.

Any Policy voted on and accepted will be in effect immediately upon completion of the vote by the District Cabinet unless so specified within the Policy.