

DISTRICT CABINET MEETINGS

PURPOSE:

The purpose of this policy is to provide guidelines for the District Governor and his Cabinet as the administrative body of District 14-N.

DISTRICT CABINET:

The District Cabinet of District 14-N shall be the governing authority of the Lions of the District.

1. The District Cabinet shall be appointed by the District Governor and be composed of: The District Governor; First and Second Vice District Governors; the Immediate Past District Governor; a Region Chairperson from each Region; a Zone Chairperson from each Zone; Cabinet Secretary/Treasurer or Cabinet Secretary and Cabinet Treasurer. These shall be the officers of the District and as such will constitute the voting members of the Cabinet.

2. The following will also attend Cabinet Meetings and may be considered a part of the Cabinet: A Parliamentarian; a Chaplain; Chairpersons and members of Committees appointed by the District Governor.

3. All members of the Cabinet should be in good standing in a Lions Club in good standing within the District.

4. Subject to the provisions of the Constitution and By-Laws of Lions Club International and Multiple District 14 and the Policies of the International Board of Directors, the District Cabinet shall supervise the administration of all District 14-N affairs. To hold such meetings, administer such funds, authorize such expenditures and exercise such other administrative powers as are provided for in this Policy Manual.

MEETINGS:

The Cabinet shall meet to conduct District business deemed necessary by the District Governor as follows:

1. The District Cabinet shall meet no less than four (4) times (one each quarter of the fiscal year) with the first to be held by August 31st of each year following the adjournment of the preceding International Convention.

2. A preliminary or "Get acquainted" meeting may be held at the District Governor's discretion prior to the first official meeting to outline the District Governor's plans for the year.

3. At least ten (10) days' written notice shall be given to each member of the Cabinet as per constitutional requirements.

4. All expenses incurred for the coordinating of the Cabinet Meeting shall be provided for in the District Governor's Budget.

5. All Cabinet members and committees are responsible to submit their reports in writing. The Cabinet Secretary's minutes may only (at his discretion) include those reports submitted in writing.

6. At the First and Fourth Cabinet Meetings, reports will be submitted from Region Chairpersons as to the status of their respective Regions.

7. At the Second and Third Cabinet Meetings, reports will be submitted from the Zone Chairpersons as to the status of their respective Zones.

8. At Cabinet Meetings designated by the District Governor and his agenda so submitted, Committee Chairpersons will submit reports of their committee activities.

9. At each Cabinet Meeting the First Vice District Governor will address the Cabinet with the proper protocol and all following Lions, Lioness and Leos will simply address the District Governor only.

10. **VOTING:** As outlined in the District Cabinet Paragraph 1, the voting members are the District Governor; First and Second Vice District Governors; the Immediate Past District Governor; a Region Chairperson from each Region; a Zone Chairperson from each Zone; Cabinet Secretary/Treasurer or Cabinet Secretary and Cabinet Treasurer.

11. All Presidents, Secretaries and any Lion, Lioness and Leos of the District are encouraged to attend the District Cabinet Meetings.

12. At each Cabinet Meeting the wives/spouses of the Cabinet Members have the option of attending the Cabinet Meeting or to attend a program of interest during the business session, if so planned.