

## URGENT! THIS IS YOUR 2019-2020 LIONS CLUBS OFFICER REPORTING FORM

- Reporting newly elected club officers is extremely important to ensure that the new officers receive the information and material they will need for the coming year. You may report the new officers using the MyLCI Website or by mailing this printed form to International Headquarters (deadline May 15). Mailing instructions follow.
- Changes in club officers during the fiscal year should be entered in MyLCI or sent to International Headquarters.

|           |               |          |
|-----------|---------------|----------|
| CLUB NO.: | NAME OF CLUB: | COUNTRY: |
|-----------|---------------|----------|

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| <p>* Member numbers are found on the Semi-Annual Membership Dues Invoice.<br/>                 # Provide updated home address information in the local mailing format.<br/>                 Lions mail will be sent to the home address unless SEND MAIL TO CLUB ADDRESS is checked below.</p> |
| <b>CLUB MAILING ADDRESS:</b>   |
|  |
|  |

|   |                              |                          |                                 |                           |
|---|------------------------------|--------------------------|---------------------------------|---------------------------|
| <b>PRESIDENT:</b><br>NAME (Last, First) |                              | *MEMBER NUMBER:          | PREFERRED CONTACT PHONE NUMBER: |                           |
| Addr Line 1                             |                              | cell    home    business |                                 |                           |
| Addr Line 2                             |                              |                          |                                 |                           |
| E-MAIL ADDRESS:                         | SPOUSE/ADULT COMPANION NAME: |                          | send mail to:                   | home address club address |

|   |                              |                          |                                 |                           |
|---|------------------------------|--------------------------|---------------------------------|---------------------------|
| <b>FIRST CLUB VICE PRESIDENT:</b><br>NAME (Last, First) |                              | *MEMBER NUMBER:          | PREFERRED CONTACT PHONE NUMBER: |                           |
| Addr Line 1   |                              | cell    home    business |                                 |                           |
| Addr Line 2   |                              |                          |                                 |                           |
| E-MAIL ADDRESS:   | SPOUSE/ADULT COMPANION NAME: |                          | send mail to:                   | home address club address |

|  |                              |                          |                                 |                           |
|--|------------------------------|--------------------------|---------------------------------|---------------------------|
| <b>SECOND CLUB VICE PRESIDENT:</b><br>NAME (Last, First) |                              | *MEMBER NUMBER:          | PREFERRED CONTACT PHONE NUMBER: |                           |
| Addr Line 1  |                              | cell    home    business |                                 |                           |
| Addr Line 2  |                              |                          |                                 |                           |
| E-MAIL ADDRESS:  | SPOUSE/ADULT COMPANION NAME: |                          | send mail to:                   | home address club address |

|   |                              |                          |                                 |                           |
|---|------------------------------|--------------------------|---------------------------------|---------------------------|
| <b>SECRETARY:</b><br>NAME (Last, First) |                              | *MEMBER NUMBER:          | PREFERRED CONTACT PHONE NUMBER: |                           |
| Addr Line 1                             |                              | cell    home    business |                                 |                           |
| Addr Line 2                             |                              |                          |                                 |                           |
| E-MAIL ADDRESS:                         | SPOUSE/ADULT COMPANION NAME: |                          | send mail to:                   | home address club address |

|   |                              |                          |                                 |                           |
|---|------------------------------|--------------------------|---------------------------------|---------------------------|
| <b>TREASURER:</b><br>NAME (Last, First) |                              | *MEMBER NUMBER:          | PREFERRED CONTACT PHONE NUMBER: |                           |
| Addr Line 1                             |                              | cell    home    business |                                 |                           |
| Addr Line 2                             |                              |                          |                                 |                           |
| E-MAIL ADDRESS:                         | SPOUSE/ADULT COMPANION NAME: |                          | send mail to:                   | home address club address |

|  |                              |                          |                                 |                           |
|--|------------------------------|--------------------------|---------------------------------|---------------------------|
| <b>MEMBERSHIP CHAIRPERSON:</b><br>NAME (Last, First) |                              | *MEMBER NUMBER:          | PREFERRED CONTACT PHONE NUMBER: |                           |
| Addr Line 1  |                              | cell    home    business |                                 |                           |
| Addr Line 2  |                              |                          |                                 |                           |
| E-MAIL ADDRESS:                                      | SPOUSE/ADULT COMPANION NAME: |                          | send mail to:                   | home address club address |

|  |                                 |                          |                                   |                              |
|--|---------------------------------|--------------------------|-----------------------------------|------------------------------|
| <b>CLUB LCIF COORDINATOR:</b><br>NAME (Last, First)                      |                                 | *MEMBER<br>NUMBER:       | PREFERRED CONTACT PHONE<br>NUMBER |                              |
| Addr<br>Line 1   |                                 |                          |                                   |                              |
| Addr<br>Line 2   |                                 | cell    home    business |                                   |                              |
| E-MAIL<br>ADDRESS:   | SPOUSE/ADULT<br>COMPANION NAME: |                          | send<br>mail to:                  | home address<br>club address |
| <b>CLUB SERVICE CHAIRPERSON:</b><br>NAME (Last, First)                   |                                 | *MEMBER<br>NUMBER:       | PREFERRED CONTACT PHONE<br>NUMBER |                              |
| Addr<br>Line 1   |                                 |                          |                                   |                              |
| Addr<br>Line 2   |                                 | cell    home    business |                                   |                              |
| E-MAIL<br>ADDRESS:   | SPOUSE/ADULT<br>COMPANION NAME: |                          | send<br>mail to:                  | home address<br>club address |
| <b>CLUB MARKETING COMMUNICATIONS<br/>CHAIRPERSON:</b> NAME (Last, First) |                                 | *MEMBER<br>NUMBER:       | PREFERRED CONTACT PHONE<br>NUMBER |                              |
| Addr<br>Line 1   |                                 |                          |                                   |                              |
| Addr<br>Line 2   |                                 | cell    home    business |                                   |                              |
| E-MAIL<br>ADDRESS:   | SPOUSE/ADULT<br>COMPANION NAME: |                          | send<br>mail to:                  | home address<br>club address |

### CLUB MEETING INFORMATION

If there are changes in your meeting information, indicate the changes below or enter via MyLCI >> My Lions Club >> Club Info.

|                    | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|--------------------|-----|-----|-----|-----|-----|-----|-----|
| EACH WEEK          |     |     |     |     |     |     |     |
| 1ST WEEK           |     |     |     |     |     |     |     |
| 2ND WEEK           |     |     |     |     |     |     |     |
| 3RD WEEK           |     |     |     |     |     |     |     |
| 4TH WEEK           |     |     |     |     |     |     |     |
| ALTERNATE<br>WEEKS |     |     |     |     |     |     |     |
| HOUR               |     |     |     |     |     |     |     |

|                 |  |
|-----------------|--|
| Meeting Place:  |  |
| Street Address: |  |
| City:           |  |

If club website address has changed:

|                   |  |
|-------------------|--|
| Club Website URL: |  |
|-------------------|--|

### SUBMISSION INSTRUCTIONS

A) This form can be submitted by the current club president or secretary

As the current (select one)    Club President    Club Secretary

I certify that the above information is correct.

My Name:

My Member Number:

**Electronic Signature:**

The person who submits this information should email this form to [MemberServiceCenter@LionsClubs.org](mailto:MemberServiceCenter@LionsClubs.org) using his or her primary email address. Your email account will serve as your electronic signature.

OR

**Written Signature:**

The person who submits this information should print this form, sign below and fax to 630-571-1687 or mail to:

Lions Clubs International  
Member Service Center  
300 West 22nd Street  
Oak Brook, IL 60523-8842 USA

Signature: \_\_\_\_\_

B) Alternatively, next year officers can be submitted via the MyLCI Website. <http://mylci.lionsclubs.org>